

1 September 2021 - Updated 14th September

Auckland under Alert Level 4 restrictions while the rest of New Zealand is at Level 3

NZ Fire Doors' factory is based in Mt Wellington, Auckland. Alert Level 4 restrictions continue to apply which mean those of our team who can work from home are doing so, but our factory and dispatch operations remain closed until we return to Alert Level 3.

For sales and order enquiries please use the email address: sales@nzfiredoors.co.nz The office telephone line will not be operating until we revert to L3 operations.

To a limited extent NZ Fire Doors may be able to operate as part of a supply chain to maintain Alert Level 4 Essential Services. Building, construction and maintenance services can operate if they meet the Government's criteria for Alert Level 4 businesses and services.

<u>See MBIE's Building Performance Criteria for Alert Level 4 construction businesses and services.</u>

In alignment with the Government's Alert Level 4 restrictions, we may open our business on an as-required basis to manufacture and/or despatch only essential products. Prior to committing to supply of any product we require written confirmation from your business' PCBU demonstrating how you meet the criteria of an Alert Level 4 business as laid out in Cl.18. of COVID-19 Public Health Response (Alert Level Requirements) Order (No 9) 2021

Other considerations we will need to take into account include, but are not limited to, H&S Protocols to keep our staff and their families safe, availability of materials and / or subcontracted services, feasibility of waking machinery which has been hibernated for lockdown, and transport. In general, any goods manufactured under Alert Level 4 will only be available for contactless collection.

When Auckland reaches Level 3, and assuming that the L3 Protocols are not tightened, we will be able to resume almost normal production and contactless deliveries. Assuming we are at Level 3 on 22nd September estimated dispatch dates for your orders due before that date will be the *original confirmed due date plus 26 working days*.

We thank, you for your support.

David/Miller

General Manager